



Internship Funding Grant Budget Worksheet

Please type your responses. You will also be asked to include information from this form in the online Application.

First Name: _____ Last Name: _____

Email: _____@lion.lmu.edu Phone: (_____) _____

Student ID: _____

SUMMARY

A. Location of your experience (city + state + zip / country) _____

B. Location of your housing (city + state + zip/ country) during that experience _____

Living with parents/family

Living on LMU campus

C. Your location before the experience (city + state / country) _____

D. Your location after the experience (city + state / country) _____

EXPENSES *Please include all expenses, even if the sum of your expenses exceeds the amount you are eligible to receive.	BUDGET AMOUNT
<p>Housing <i>*Please do not include if you will be living with a parent/guardian or at your home address.</i> Dates housing needed: _____ Estimated expense per week: _____ Total housing expense:</p>	\$ _____
<p>Daily transportation (daily commuting) Estimated # of miles from your housing to your internship (one-way): _____ Resource for mileage estimate: https://www.google.com/maps Estimated # of miles driven throughout the internship: _____ Driving expense (\$0.545 per mile for driving): _____</p> <p>Mileage Calculator:</p> <ul style="list-style-type: none"> • Miles one-way _____ x 2 = _____ mile roundtrip • Roundtrip miles _____ x _____ # of days/ week = _____ weekly miles • Weekly miles _____ x _____ # of weeks = _____ estimated # of miles driven throughout internship • Total miles _____ x \$0.545 = _____ total driving expense <p>Other commuting expense (e.g., bus pass): \$ _____ <i>Description of other commuting expense:</i></p> <p>Total commuting expense (Maximum of \$500):</p>	\$ _____
<p>Transportation to and from internship location Airfare expense: \$ _____ <i>Please include a copy of purchased airfare or current ticket price.</i> Driving expense (\$0.545/mile if driving): \$ _____ Other transportation expense (explain): \$ _____</p> <p><i>*The following travel expenses will NOT be considered: hotel stays related to driving across the country; mileage for a drive across country. If driving across country for an internship/experience, please contact Erica.Privott@lmu.edu to discuss prior to completing this form.</i></p> <p>Total travel expense:</p>	\$ _____
<p>Food/groceries Estimated expense for food/groceries per week (max \$50 per week): \$ _____</p>	

Total expense:	\$ _____
Other expenses (please describe): <i>The following expenses will NOT be considered: materials/resources for your internship organization, gym membership, passports, cell phone plan, toiletries, computer, software, camera, auto insurance, etc.</i>	\$ _____
TOTAL EXPENSES (A)	\$ _____ (A)

SOURCES OF SUPPORT	\$ AMOUNT
Employer provided stipend or wages	\$ _____
Other scholarships/grants <i>Have you received or will you apply for any other scholarships/grants to support your summer internship? If your application is still being reviewed, when will you have more information?</i>	\$ _____
Other (please describe):	\$ _____
TOTAL FINANCIAL SUPPORT (B)	\$ _____ (B)

<u>TOTAL REQUEST</u>		
EXPENSES (A) – SUPPORT (B) = (C) FINANCIAL NEED (\$2,500 maximum)		
EXPENSES (A)	SUPPORT (B)	FINANCIAL NEED (C)
\$ _____ (A)	\$ _____ (B)	\$ _____ (C) A-B=C