

# Frank A. Counting

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## EDUCATION

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### Loyola Marymount University

*Bachelor of Science Candidate, Accounting*

Overall GPA 3.7; Major GPA 4.0

**Los Angeles, CA**

Graduation/CPA Eligible May 2022

- Activities: Accounting Society; Associated Students of LMU (ASLMU); Center for Service & Action

## PROFESSIONAL EXPERIENCE

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### LMU Accounting Society

*Vice-President*

**Los Angeles, CA**

May 2019 – Present

- Communicate with faculty to identify professionals and invite speakers to meetings
- Schedule and co-facilitate monthly meetings, creating agenda items for members to discuss
- Work to increase Accounting Society membership through social media platforms
- Planned alumni-student networking event in Spring 2019 for 75 people with a budget of \$2,000

### Tax Resolution Services

*Assistant Bookkeeper*

**Westchester, CA**

June 2018 – Present

- Create various Excel spreadsheets for accounts receivable and accounts payable
- Assist with the successful implementation of new payroll system
- Prepare proof of cash, general ledger, and trial balance

### Los Angeles Low Income Taxpayer Clinic

*Volunteer*

**Mar Vista, CA**

Jan 2018 – Apr 2018

- Greeted visitors and directed them to appropriate professionals
- Helped clients fill out intake forms with personal and financial information
- Updated master spreadsheet with client information and accountant recommendations

### Loyola Marymount University, ASLMU

*Programming Committee Member*

**Los Angeles, CA**

Sept 2017 – May 2019

- Helped organize annual Sunset Concert, drawing 1,000+ attendees
- Planned Collegefest, an all-day event including music, food, tournaments, and scavenger hunt
- Implemented first Comedy Night, featuring Dane Cook; tickets sold out, 1,500+ attendees

## VOLUNTEER & COMMUNITY ENGAGEMENT

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### Youth Mentoring Connections

*Mentor*

**Los Angeles, CA**

June 2015 – Aug 2016

- Provided a safe environment for at-risk youth; taught surfing to more than 20 students

### Center for Service & Action

*Student Fellow*

**Los Angeles, CA**

Aug 2015 – May 2016

- Contributed more than 80 hours of community service in Westchester and Playa del Rey

## SKILLS & INTERESTS

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Microsoft Certified Excel Specialist, 2016

Bilingual English and Spanish

Surfing, Hiking, and Mountain Biking